



FAI SPORTING CODE
BIDDING FOR FIRST CATEGORY EVENTS
REQUIREMENTS AND GUIDELINES



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Link for FAI Statutes and By Laws

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1 REQUIREMENTS

1.1 Clarifications

At any time, the FAI Secretary General and the Air Sport Commission (ASC) concerned may request clarifications, directly from the organiser or through the ASC, on the bid information or on issues as deemed necessary for the proper conduct of the event. This includes financial information.

1.2 ASC Coordinator

Once the event is awarded, the concerned ASC shall appoint a coordinator acting as the main representative and supervisor on behalf of the ASC. This person shall work in close cooperation with the organiser.

Coordinators and/or their representatives shall be entitled to inspect the event venue at any time during the event preparation as required by the ASC.

All recommendations, instructions and approval given by coordinators shall be deemed to be duly authorised by the ASC.

Costs of the activities of the ASC coordinators are borne by the organiser or by the ASC as defined in the ASC regulation

1.3 Restriction Of Admission

If any restrictions of admission to the country or location of the event for participants are declared in the bid or discovered later, the ASC shall immediately inform the FAI Executive Board. The Executive Board shall decide whether they are acceptable, having taken advice on sporting aspects from the ASC concerned and the CASI Bureau.

1.4 Event Budgets

ASCs, in their Specialised Section of Sporting Code, may request that the bidder submit the event budget as part of the bid.

1.5 Insurances

1.5.1 Third-party Liability Insurance

- i. Third-party liability insurance coverage is mandatory for all participants. The coverage required is stated in the bid.
- ii. Coverage for competitors, team leaders, team managers, delegations and their assistants is the responsibility of each participant.
- iii. Coverage for assistants to the organisers is the responsibility of the organisers.
- iv. Coverage for FAI officials and operational officials attending the event is the responsibility of the FAI.

1.5.2 Personal Insurance

The organiser may require and/or arrange personal insurance coverage for participants, notably individual health, accident and repatriation insurance. If so, the coverage required is stated in the bid.

2 INFORMATION NEEDED BY THE FAI AND THE ASC

2.1 General

At any time, the FAI Secretary General and the Air Sport Commission (ASC) concerned may request clarifications, directly from the organiser or through the ASC, on the bid information or on issues as deemed necessary for the proper conduct of the event. This includes financial information.

2.2 Bidder's Information

- FAI Member (NAC): Name – Address – Phone – E-mail
- Holder of sporting powers (if delegated by the NAC): Name – Address – Phone – E-mail
- ASC Delegate: Name – Address – Phone – E-mail
- Organiser: Name – Address (no PO box) – Phone – E-mail

2.3 Restriction Of Admission

List any restriction of admission to the country or location of the event for participants.

2.4 Organiser Agreement Contacts for Signature

- NAC or Holder of sporting powers: Name – Position – Phone – E-mail
- Organiser: Name – Position – Phone – E-mail

2.5 Insurance Requirements

- Third party.
- Individual (if needed).

2.6 Statements

2.6.1 NAC Statement

As NAC (respectively the Holder of the Sporting Power, and as assigned by the NAC), we express consent to the presented bid.

In case the bid is accepted, and the sanction is granted, we will sign the Organiser Agreement within the Commission-stipulated period.

We confirm that we understand that the execution of the Organiser Agreement is an essential condition of the appointment as Organiser and the sanction will become moot if the Organiser Agreement is not executed.

Name – Position – Signature

2.6.2 Organiser Statement

As Organiser we confirm to stage the event as submitted through the bid, and in accordance with applicable FAI rules, regulations, guidelines and applicable legal regulations in the country (including without limitation, air traffic regulations, employment and health and safety work regulations).

If the Event is awarded, the bid will be part of the Organisers Agreement. The bid information will not be modified or altered in any way without the written approval of the ASC.

Name – Position – Signature

3 ADDITIONAL INFORMATION FROM THE BIDDERS

- Information required by the ASC as defined in its Specialised Section of the Sporting Code
- Additional information from the bidder

4 ORGANISER AGREEMENT

If the bid is successful, the Organiser Agreement shall be signed by the NAC (or holder of sporting powers) and by the organiser.

The Organiser Agreement template is available here [< link to the OA >](#).