

Hello Mr Weber

I am trying to get all the things organized.

I attached the document , that you sent me.

Room and hall fees , I put 1000€uro but I think it will be free (is already calculated by the price of the rooms)

Travel of the president and secretary, I wrote the same amount.

Reception, I suppose to get it cheaper, this is the reason that I putted 1000 euros.

Here you can see the place, where we can make the plenary. SA MANIGA and also the hotel has many working rooms for the subcommittees. Wifi for 200 people should be not a problem say the organizers. The price of SA MANIGA is included in the price of the rooms.

<http://www.samaniga.es/empresas.php?language=ENGLISH>

Possibility of dual translation.

here you can see the hotel ****(this or one similar)

<http://www.marinshotels.com/hotel-cala-nau>

the prices of the hotel is with breakfast and dinner. The hotel offer free wifi and also offers many facilities.

You can book just for 1 person but also with your family. They are happy if some one wants to stay longer.

The hotel has weather conditioned swimmingpool.

Prices: Included wifi, breakfast and dinner. From Hotel to SA MANIGA (2 minutes by foot).

	1 Person	2 Persons	3 Persons	4 Persons
Hotel ***	75€	95€	135€	160€

here you can see the prices for the transport to the hotel from the airport by bus (18€ person and trayect, in any case cheaper than the train from Geneve to Laussane).

In case that the delegates prefer to rent a car ,I am able to offer cars for the delegates with prices between 10 and 17 euros/day.

<http://www.marinshotels.com/directions-hotel-mallorca>

Coffee breaks are not included.

Flights and hotel for President and secretary has to be extra. We have no sponsor.

Regards

Ricardo Aracil

CIA Plenary 2016

Event Budget for *CIA Plenary 2016*: EXPENSES

Site	Lausanne	Palma
Room and hall fees	1.462,00 €	1.000,00 €
Site staff	0,00 €	
WiFi Equipment	0,00 €	
PA Equipment	0,00 €	
Total	1.462,00 €	1.000,00 €

Travel	Lausanne	Palma
President	224,63 €	224,00 €
Secretary	200,00 €	200,00 €
FAI Staff 1	0,00 €	
FAI Staff 2	0,00 €	
Total	424,63 €	424,00 €

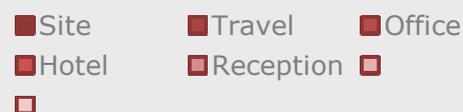
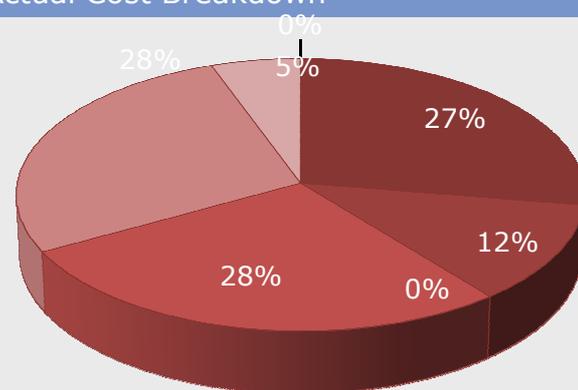
Office	Lausanne	Palma
Equipment rental fees	0,00 €	
Photocopying/Printing	0,00 €	
Postage / Phone	0,00 €	
Total	0,00 €	0,00 €

Hotel	Lausanne	Palma
President	847,00 €	500,00 €
Secretary	847,00 €	500,00 €
FAI Staff 1	0,00 €	
FAI Staff 2	0,00 €	
Total	1.694,00 €	1.000,00 €

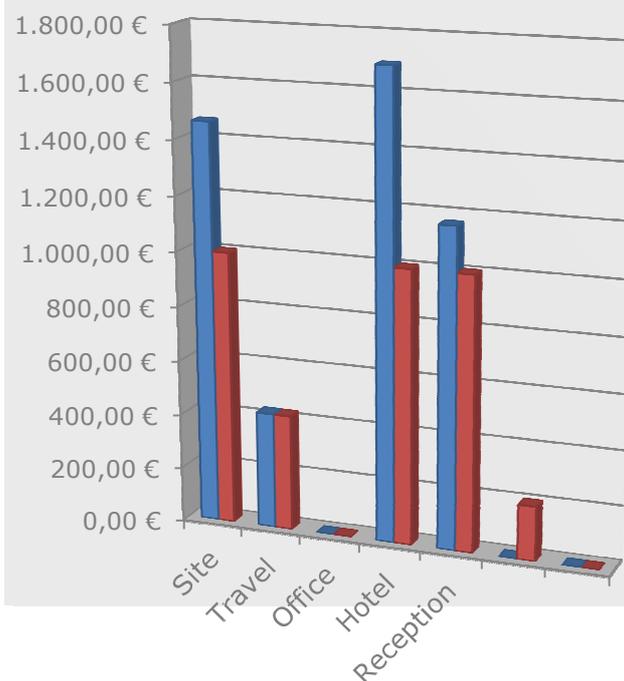
Reception	Lausanne	Palma
Food	1.164,00 €	1.000,00 €
Drinks		
Linens		
Staff and gratuities		
Total	1.164,00 €	1.000,00 €

	Lausanne	Palma
Coffe breaks	0,00 €	200,00 €

Actual Cost Breakdown



Estimated vs. Actual



Total	0,00 €	200,00 €

	Lausanne	Palma
Total	0,00 €	0,00 €

Total Expenses	Lausanne	Palma
	4.744,63 €	3.624,00 €

